



VEHICLE REGISTRATION POLICIES

Pre Reg Policy

Before registering any vehicle as a pre registered vehicle the following steps must be followed:

The pre-reg request form must be completed stating the make, model, and value inc. VAT and reason why the pre reg vehicle/s are required.

The form must be returned to the Head of Group Accounts 5 working days before the registration is intended.

You will then be informed if the request has been approved based on the cashflow/funding needs of the business

HO will consider:

- If we have the funding head room
- If we can utilise any manufacture funding lines
- If the quantity requested, use & model mix operationally viable
- What the average stock days are for the models requested
- The cash flow position

Bulk Volume Registration Policy

Before registering a high volume of vehicles in a day the following must be followed:

High volume is considered 10 + cars in a single day

The bulk reg form must be completed stating franchise, value inc. vat, expected payment date for customer/finance pay out confirmed

HO will consider:

- If we have the funding head room
- The cash flow position

Buyback Policy

Before committing to any buyback deals director's approval is required.

The buyback form must be completed and signed by a director.

The information required will help assess the Commercial Viability of the proposed buy backs.

All forms can be located on the Startin Group Intranet